



## Guideline for JSMQA Refresher Training Course, August 2017 (17<sup>TH</sup>)

### 1. Introduction

Since July 1st, 2006, Administration governments are recommended that lifeboats/launching appliances are subject to inspection, maintenance and servicing carried out by personal limited to manufacturers' representatives and certified service engineers. In addition, for renewing the certificate (maintenance engineer certificate), it is required in accordance with MSC.1/Circ.1277 (Interim Recommendation on Conditions for Authorization of Service Providers for Lifeboats, Launching Appliances, and On-Load Release Gears) to participate in a training course which is appropriate for the renewal.

In order to cope with the advice in MSC.1/Circ.1277, we hold this training course in response to the request by 5 lifeboat manufacturers, 1 rescue boat manufacturer and 3 launching appliance manufacturers.

The engineers after the renewal of their engineer certificates for their qualification shall continuously conduct the maintenance and, therefore, they need the recommendation by these relevant manufacturers in order to participate in the training course.

The contents of the training course cover common items of all the manufacturers; therefore, participants must take all the subjects of the training course.

### 2. Term

#### **August 22 (Tue.) – August 23 (Wed.), 2017**

- 2 Days: 0.5 day for regulations, 1.5 days for technical matters.
- Registration at 8:30, start of training course at 9:00 on August 22(Tuesday).
- End of training course at 17:00 on August 23(Wednesday).

### 3. Venue

Tokyo University of Marine Science and Technology  
Etchujima Campus (Etchujima Hall and others Facilities)  
Address: 2-1-6 Etchujima, Koto-ku, Tokyo, JAPAN  
(URL: <http://www.kaiyodai.ac.jp/English-c/>)

#### 4. Application Deadline

**June 16 (Fri.), 2017 (delays are not accepted)**

#### 5. Qualification for Participation

Service engineer must be recommended by one or more of the manufacturers listed under item 6. (1)

#### 6. Participation Procedure

Follow the steps of the Application Procedure in Attachment 1.

(1) Request a Recommendation to the Manufacturer(s)

As this refresher training course is held in response to the request by the lifeboat, rescue boat and launching appliance manufacturers, the applicant must request a recommendation of service certificate renewal to the relevant manufacturer(s) prior to application.

Requests for Recommendation to the manufacturer(s) must be made by June 2 (Fri.), 2017

See Attachment 2: "Manufacturers Contact List".

**Recommendations can only be obtained from the manufacturer in case a service agreement has been concluded between the manufacturers and the applicant's organization.**

Manufacturers of lifeboats (5 companies)

- Japan Marine United Corporation(ex. IHI Marine United Inc.)
- Shigi Shipbuilding Co., Ltd.
- Tsuneishi Facilities & Craft Co., Ltd.
- Nishi-F Co., Ltd. (including lifeboats manufactured by former Ishihara Dockyard Co., Ltd.)
- Hoei Senpaku Co., Ltd.

Manufacturer of rescue boat (1 company)

- Fujikura Rubber Ltd.

Manufacturers of launching appliances (3 companies)

- Sekigahara Seisakusho Ltd.

- Iknow Machinery Co., Ltd. (ex. Tsuji heavy Industries Co., Ltd.)
- Mansei Inc.

(2) Submit Application Form with Recommendation(s) from the relevant manufacturer(s).

The application must complete and submit the Application form (Attachment 3), recommendation(s) to the association by postal mail or e-mail (jsmqa@coral.ocn.ne.jp) by June 16 (Fri.), 2017 (Delays are not accepted).

**Note:** The Application Form can be downloaded from our website: [www.jsmqa.or.jp](http://www.jsmqa.or.jp)

(3) Notification of Acceptance/Rejection

After examining the application forms on applicants' eligibility, the Association will notify the result "accepted/rejected" to the applicant by June 30 (Fri.), 2017.

## 7. Participation Fee, etc.

7-1 Participation Fee, Bank Transfer

(1) Participation Fee

¥154,286 per participant (tax included)

(2) Bank Transfer information

The participation fees must be remitted to the bank account below.

**Note:** *all transfer (your country and Japan) related cost must be paid by the remitting party.*

Name of Bank: **The Bank of Tokyo-Mitsubishi UFJ, Ltd.**

Name of Branch: **Tokyo Government and Public Institutions Business Office**

Bank branch address: **Kandakajicho, Chiyoda-ku, Tokyo Japan**

SWIFT code: **BOTKJPJT**

Savings account No.: **630**

Beneficiary name: **Japan Ship-Machinery Quality Control Association**

Beneficiary address: **No.7 Azuma Building, 9F, 1-9 Kanda Sakuma-cho,  
Chiyoda-ku, Tokyo, JAPAN 101-0025**

Currency: **Japanese Yen**

7-2 Certificate Issuance Fee, Bank Transfer

(1) Certificate issuance fee:

The Service Engineer Certificate will be issued from each manufacturers.  
Please confirm the certificate issuance fees in the recommendation manufacturers.

(2) Bank transfer of issuance fee:

Please confirm the bank transfer issuance fees in the recommendation manufacturers.

## 8. Important Notes for Participants

(1) All participants must take the same lectures and training sessions according to the fixed roster (regardless of recommending manufacturer).

(2) In principle, participation fees and application documents will not be returned by the Association.

(3) The following expenses are *not* included in the participation fee : transportation, accommodation, meals, etc.

(4) Reservations for accommodation must be made by the applicant.

(5) All participants must bring work outfit: coveralls, safety shoes, cap and gloves (helmet will be provided on location by the Association).

Notes:

*- Participants without proper work outfit will not be admitted to the training sessions.*

## 9. Registry, Renewal and Issuance of service Engineer Certificates

(1) Qualified service companies will be registered on the Association's Registry.

(2) Renewal and Issuance of service engineer certificates

a) A "Service Engineer Certificate", executed and signed by the manufacturers, will be issued from the manufacturers to each participant.

b) The validity period of a renewed service engineer certificate, it varies according to each manufacturers and is listed in the service engineer certificate.

c) After receiving the service engineer certificates from the manufacturers for this training course, manufacturers may issue additional Recommendations before expiry.

In such a case, the application form for "Certificate of Service Engineer" must be

submitted to the Association (please contact the Association for further information).

## 10. Inquiries

All inquiries about participation, applications, etc. must be directed to:

Japan Ship-Machinery Quality Control Association

No.7 Azuma Building, 9F 1-9 Kanda Sakuma-cho, Chiyoda-ku,

Tokyo JAPAN 101-0025

TEL: +81-3-3253-6201

FAX: +81-3-3253-6204

E-mail: [jsmqa@coral.ocn.ne.jp](mailto:jsmqa@coral.ocn.ne.jp) URL: <http://www.jsmqa.or.jp>

Contact persons: Mr. Hagiwara and Mr. Ikegami

**Step-by-step overview of Application Procedure  
(Outline of the Procedure from Recommendations to Admission)**

Request for Recommendation to the manufacturer(s) concerned:

Applicant must make a request for Recommendation to the desired manufacturer(s) **from May 12 (Friday), to June 2 (Friday), 2017.**

***Note: Please confirm the certificate issuance fee and bank transfer in the recommendation manufacturers.***



Acquisition of Recommendation letters:

Recommendation letter(s) from manufacturer(s) must be addressed to the applicant, and must be obtained **by June 9 (Friday), 2017.**



Submission of Application Form (with Recommendations letter(s)):

Applicant must submit Application Form(s) to the Association by the set deadline for application: **June 16 (Friday), 2017.**



Notice of Association:

The Association will give notification of acceptance to the applicant **by June 30 (Friday), 2017.**



Bank Transfer of participation and certificate fees:

Participation fees must be bank-transferred into the specified bank account **by July 14 (Friday), 2017.**



Actual refresher training course attendance:

**August 22 (Tuesday), to 23 (Wednesday), 2017**

**Manufacturers Contact List**  
**Lifeboat & Launching Appliance Maintenance Engineering**  
**Refresher Training Course**

## Manufacturers of Lifeboats

Name	Address	Tel.
	Department (contact)	Fax
Japan Marine United Corporation (ex. IHI Marine United Inc.)	12, Shin-sugita-cho, Isogo-ku, Yokohama 235-8501, JAPAN	+81-45-759-2289
	Craft Department Yokohama Shipyard (Mr. Yamagami)	+81-45-759-2894
	E-mail Address: <a href="mailto:yamagami-mitsuo@jmuc.co.jp">yamagami-mitsuo@jmuc.co.jp</a>	
Shigi Shipbuilding Co., Ltd.	3-36, Dejimanishi-machi, Sakai-ku, Sakai-city, Osaka, 590-0831, JAPAN	+81-72-241-2033
	Quality Control Gr. Business Managing Dept. (Mr. Kuriga)	+81-72-244-1728
	E-mail Address: <a href="mailto:kur@shigi-sb.co.jp">kur@shigi-sb.co.jp</a>	
Tsuneishi Facilities & Craft Co., Ltd.	1471-8, Urasaki-cho, Onomichi-city, Hiroshima Pref. 720-0551, JAPAN	+81-848-73-5282
	Craft Lifeboat Department (Mr. Aoyama)	+81-848-73-5323
	E-mail Address: <a href="mailto:takashi.aoyama@tsuneishi-fc.com">takashi.aoyama@tsuneishi-fc.com</a>	
Nishi-F Co., Ltd.	4238, Awano, hohoku-cho, Shimonoseki-city, Yamaguchi Pref. 759-5101, JAPAN	+81-837-85-0126
	Quality Control Department (Mr. Yamane) Sales Department (Mr. Inui)	+81-837-85-0356
	E-mail Address: <a href="mailto:tomohiko.inui@nishi-f.com">tomohiko.inui@nishi-f.com</a>	
Hoei Senpaku Co., Ltd.	2-16, Nishihama, Saiki-city, Oita Pref. 876-0822, JAPAN	+81-972-22-7793
	Sales Depart. (Mr. Nonoshita)	+81-972-22-3110
	E-mail Address: <a href="mailto:hoeiboat@sage.ocn.ne.jp">hoeiboat@sage.ocn.ne.jp</a>	

## Manufacturer of Rescue boat

Name	Address	Tel.
	Department (contact)	Fax
Fujikura Rubber Ltd.	TOC Ariake East Tower 10F, 3-5-7 Ariake, Koto-ku, Tokyo, 135-0063, JAPAN	+81-3-3527-8396
	Life-Save & Industrial System Sales Department (Mr. Kinoshita)	+81-3-3527-8520
	E-mail Address: <a href="mailto:kinos-yu@fc.fujikura.co.jp">kinos-yu@fc.fujikura.co.jp</a>	

## Manufacturers of Launching Appliances

Name	Address	Tel.
	Department (contact)	Fax
Sekigahara Seisakusho Ltd.	2067, Sekigahara-cho, Fuwa-gun, Gifu Pref. 503-1593, JAPAN	+81-584-43-1211
	Marine business department (Mr. Komori)	+81-584-43-1218
	E-mail Address: <a href="mailto:lifesaving@sekigahara.co.jp">lifesaving@sekigahara.co.jp</a>	
Iknow Machinery Co., Ltd. (ex. Tsuji Heavy)	177-2, Hikari-machi, Sasebo-city, Nagasaki Pref. 858-8501, JAPAN	+81-956-47-3119
	After-sales Service Section (Mr. Hidaka)	+81-956-48-5443
	E-mail Address: <a href="mailto:aso@iknow-m.co.jp">aso@iknow-m.co.jp</a>	
Mansei Inc.	1575-17, Houjyouji, Ekiya-cho, Fukuyama-city, Hiroshima, 720-2413, JAPAN	+81-84-972-2121
	Inspection Team (Mr. Matsumoto)	+81-84-972-9292
	E-mail Address: <a href="mailto:inspection@mansei.net">inspection@mansei.net</a>	



Application Form

Lifeboat & Launching Appliance Maintenance Engineering Refresher Training Course

Date: . . . 2017

To: Japan Ship-Machinery Quality Control Association

Company name:

Company's address:

Title:

Name:

Phone:

Facsimile:

E-mail:

I introduce the person(s) mentioned below as a participant(s) for the Lifeboat & Launching Appliance Maintenance Engineering Refresher Training Course (August 22 to 23, 2017), hold by your Association, and hereby apply for the said training course with manufacturers' Recommendation letter(s).

Name	
Date of Birth	(Format: DD/MM/YY)
Department/Title	

Name	
Date of Birth	(Format: DD/MM/YY)
Department/Title	

Name	
Date of Birth	(Format: DD/MM/YY)
Department/Title	

Recommendations received from manufacturers for renewal of service engineer certificates	Japan Marine United Co. / Shigi Shipbuilding Co., Ltd./ Tsuneishi Facilities & Craft Co., Ltd. / Nishi-F Co., Ltd./ Hoei Senpaku Co., Ltd. / Fujikura Rubber Ltd. / Sekigahara Seisakusho Ltd. / Iknow Machinery Co., Ltd. / Mansei Inc. <p style="text-align: right;">(Total:    companies)</p>
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**Note 1:** Circle the name(s) of recommending manufacturer(s) and indicate number of companies.

**Note 2:** In case of more than 3 participants' use copy of this form.