



Guideline for JSMQA Refresher Training Course, February 2020 (24TH)

1. Introduction

Since July 1st, 2006, Administration governments are recommended that lifeboats/launching appliances are subject to inspection, maintenance and servicing carried out by personal limited to manufacturers' representatives and certified service engineers. In addition, for renewing the certificate (maintenance engineer certificate), it is required in accordance with MSC.402(96) (Requirements for maintenance, thorough examination, operational testing, overhaul and repair of Lifeboats and Rescue Boats, Launching Appliances, and Release Gears) to participate in a training course which is appropriate for the renewal.

In order to cope with the advice in MSC.402(96), we hold this training course in response to the request by 5 lifeboat manufacturers, 1 rescue boat manufacturer and 3 launching appliance manufacturers.

The engineers after the renewal of their engineer certificates for their qualification shall continuously conduct the maintenance and, therefore, they need the recommendation by these relevant manufacturers in order to participate in the training course.

The contents of the training course cover common items of all the manufacturers; therefore, participation by some manufacturers is not possible. Participants must take all the subjects of the training course.

2. Term

February 27 (Thu.) – February 29 (Sat.), 2020

- 3 Days: 0.5 day for regulations, 2.5 days for technical matters.
- Registration at 8:30, start of training course at 9:00 on February 27 (Thursday).
- End of training course at 17:00 on February 29 (Saturday).

3. Venue

Tokyo University of Marine Science and Technology
Etchujima Campus (Etchujima Hall and others Facilities)
Address: 2-1-6 Etchujima, Koto-ku, Tokyo, JAPAN

(URL: <http://www.kaiyodai.ac.jp/English-c/>)

4. Application Deadline

December 20 (Fri.), 2019 (delays are not accepted)

5. Qualification for Participation

Service engineer must be recommended by one or more of the manufacturers listed under item 6. (1)

6. Participation Procedure

Follow the steps of the Application Procedure in Attachment 1.

(1) Request a Recommendation to the Manufacturer(s)

As this refresher training course is held in response to the request by the lifeboat, rescue boat and launching appliance manufacturers, the applicant must request a recommendation of service certificate renewal to the relevant manufacturer(s) prior to application.

Requests for Recommendation to the manufacturer(s) must be made by December 6 (Fri.), 2019

See Attachment 2: "Manufacturers Contact List".

Recommendations can only be obtained from the manufacturer in case a service agreement has been concluded between the manufacturers and the applicant's organization.

Manufacturers of lifeboats (5 companies)

- Japan Marine United Corporation(ex. IHI Marine United Inc.)
- Shigi Shipbuilding Co., Ltd.
- Tsuneishi Facilities & Craft Co., Ltd.
- Nishi-F Co., Ltd. (including lifeboats manufactured by former Ishihara Dockyard Co., Ltd.)
- Hoei Senpaku Co., Ltd.

Manufacturer of rescue boat (1 company)

- Fujikura Composites Inc. (ex. Fujikura Rubber Ltd.)

Manufacturers of launching appliances (3 companies)

- Sekigahara Seisakusho Ltd.

- Iknow Machinery Co., Ltd. (ex. Tsuji heavy Industries Co., Ltd.)
- Mansei Inc.

(2) Submit Application Form with Recommendation(s) from the relevant manufacturer(s) and record of servicing.

The application must complete and submit the Application form (Attachment 3), recommendation(s) and record of servicing (Attachment 4) to the association by postal mail or e-mail (jsmqa@coral.ocn.ne.jp) by December 20 (Fri.), 2019 (Delays are not accepted).

Note: The Application Form and Record of Servicing can be downloaded from our website: www.jsmqa.or.jp

(3) Notification of Acceptance/Rejection

After examining the application forms on applicants' eligibility, the Association will notify the result "accepted/rejected" to the applicant by January 10 (Fri.), 2020.

7. Participation Fee, etc.

7-1 Participation Fee, Bank Transfer

(1) Participation Fee

¥183,100 per participant (tax included)

(2) Bank Transfer information

The participation fees must be remitted to the bank account below.

Note: *all transfer (your country and Japan) related cost must be paid by the remitting party.*

Name of Bank: **MUFG Bank, Ltd.**

Name of Branch: **Tokyo Government and Public Institutions Business Office**

Bank branch address: **Kandakajicho, Chiyoda-ku, Tokyo Japan**

SWIFT code: **BOTKJPJT**

Savings account No.: **630**

Beneficiary name: **Japan Ship-Machinery Quality Control Association**

Beneficiary address: **No.7 Azuma Building, 9F, 1-9 Kanda Sakuma-cho,
Chiyoda-ku, Tokyo, JAPAN 101-0025**

Currency: **Japanese Yen**

7-2 Certificate Issuance Fee, Bank Transfer

(1) Certificate issuance fee:

The Service Engineer Certificate will be issued from each manufacturers.

Please confirm the certificate issuance fees in the recommendation manufacturers.

(2) Bank transfer of issuance fee:

Please confirm the bank transfer issuance fees in the recommendation manufacturers.

8. Important Notes for Participants

(1) All participants must take the same lectures and training sessions according to the fixed roster (regardless of recommending manufacturer).

(2) In principle, participation fees and application documents will not be returned by the Association.

(3) The following expenses are *not* included in the participation fee : transportation, accommodation, meals, etc.

(4) Reservations for accommodation must be made by the applicant.

(5) All participants must bring work outfit: coveralls, safety shoes, cap and gloves (helmet will be provided on location by the Association).

Notes:

- Participants without proper work outfit will not be admitted to the training sessions.

(6) **Depending on the result of competency assessment, training and competency assessment may be required again after refresher training.**

9. Registry, Renewal and Issuance of Service Engineer Certificates

(1) Qualified service companies will be registered on the Association's Registry.

(2) Renewal and Issuance of service engineer certificates

a) A "Service Engineer Certificate", executed and signed by the manufacturers, will be issued from the manufacturers to each participant.

b) The validity period of a renewed service engineer certificate, it varies according

to each manufacturers and is listed in the service engineer certificate.

- c) After receiving the service engineer certificates from the manufacturers for this training course, manufacturers may issue additional Recommendations before expiry.

In such a case, the application form for “Certificate of Service Engineer” must be submitted to the Association (please contact the Association for further information).

10. Inquiries

All inquiries about participation, applications, etc. must be directed to:

Japan Ship-Machinery Quality Control Association

No.7 Azuma Building, 9F 1-9 Kanda Sakuma-cho, Chiyoda-ku,

Tokyo JAPAN 101-0025

TEL: +81-3-3253-6201

FAX: +81-3-3253-6204

E-mail: jsmqa@coral.ocn.ne.jp URL: <http://www.jsmqa.or.jp>

Contact persons: Mr. Hagiwara and Mr. Ikegami

**Step-by-step overview of Application Procedure
(Outline of the Procedure from Recommendations to Admission)**

Request for Recommendation to the manufacturer(s) concerned:

Applicant must make a request for Recommendation to the desired manufacturer(s) **from November 8 (Friday), to December 6 (Friday), 2019.**

Note: Please confirm the certificate issuance fee and bank transfer in the recommendation manufacturers.



Acquisition of Recommendation letters:

Recommendation letter(s) from manufacturer(s) must be addressed to the applicant, and must be obtained **by December 13 (Friday), 2019.**



Submission of Application Form (with Recommendations letter(s)):

Applicant must submit Application Form(s) to the Association by the set deadline for application: **December 20 (Friday), 2019.**



Notice of Association:

The Association will give notification of acceptance to the applicant **by January 10 (Friday), 2020.**



Bank Transfer of participation fees:

Participation fees must be bank-transferred into the specified bank account **by January 24 (Friday), 2020.**



Actual refresher training course attendance:

February 27 (Thursday), to 29 (Saturday), 2020

Manufacturers Contact List
Lifeboat & Launching Appliance Maintenance Engineering
Refresher Training Course

Manufacturers of Lifeboats

Name	Address	Tel.
	Department (contact)	Fax
Japan Marine United Corporation (ex. IHI Marine United Inc.)	12, Shin-sugita-cho, Isogo-ku, Yokohama 235-8501, JAPAN	+81-45-759-2289
	Craft Group, Naval Ship FRP Department, Yokohama Shipyard (Mr. Hidaka)	+81-45-759-2894
	E-mail Address: hidaka-toshinori@jmuc.co.jp	
Shigi Shipbuilding Co., Ltd.	3-36, Dejimanishi-machi, Sakai-ku, Sakai-city, Osaka, 590-0831, JAPAN	+81-72-241-2033
	Design and Technical Group (Ms. Ahn)	+81-72-244-1728
	E-mail Address: anh@shigi-sb.co.jp	
Tsuneishi Facilities & Craft Co., Ltd.	1471-8, Urasaki-cho, Onomichi-city, Hiroshima Pref. 720-0551, JAPAN	+81-848-73-5282
	SALES DEPT. (Mr. Yokoyama)	+81-848-73-5323
	E-mail Address: tatsuya.yokoyama@tsuneishi-fc.com	
Nishi-F Co., Ltd.	4238, Awano, hohoku-cho, Shimonoseki-city, Yamaguchi Pref. 759-5101, JAPAN	+81-837-85-0126
	Quality Control Department (Mr. Yamane) Sales Department(Mr. Inui)	+81-837-85-0356
	E-mail Address: tomohiko.inui@nishi-f.com	
Hoei Senpaku Co., Ltd.	2-16, Nishihama, Saiki-city, Oita Pref. 876-0822, JAPAN	+81-972-22-7793
	Sales Depart. (Ms. Otomo, Mr. Nonoshita)	+81-972-22-3110
	E-mail Address: hoeiboat@sage.ocn.ne.jp	

Manufacturer of Rescue boat

Name	Address	Tel.
	Department (contact)	Fax
Fujikura Composites Inc.	TOC Ariake East Tower 10F, 3-5-7 Ariake, Koto-ku, Tokyo, 135-0063, JAPAN	+81-3-3527-8396
	Life-Save & Industrial System Sales Department (Mr. Hajime Suzuki)	+81-3-3527-8520
	E-mail Address: suzuk-ha@fc.fujikura.co.jp	

Manufacturers of Launching Appliances

Name	Address	Tel.
	Department (contact)	Fax
Sekigahara Seisakusho Ltd.	2067, Sekigahara-cho, Fuwa-gun, Gifu Pref. 503-1593, JAPAN	+81-584-43-1211
	Sales, Marine Machinery Marketing & Sales Department (Mr. Komori)	+81-584-43-1218
	E-mail Address: lifesaving@sekigahara.co.jp	
Iknow Machinery Co., Ltd. (ex. Tsuji Heavy)	177-2, Hikari-machi, Sasebo-city, Nagasaki Pref. 858-8501, JAPAN	+81-956-47-3119
	After-sales Service Section (Mr. Hidaka)	+81-956-48-5443
	E-mail Address: aso@iknow-m.co.jp	
Mansei Inc.	1575-17, Houjyouji, Ekiya-cho, Fukuyama-city, Hiroshima, 720-2413, JAPAN	+81-84-972-2121
	Inspection Team (Mr. Matsumoto)	+81-84-972-9292
	E-mail Address: inspection@mansei.net	

Application Form

Lifeboat & Launching Appliance Maintenance Engineering Refresher Training Course

Date: . . 2019

To: Japan Ship-Machinery Quality Control Association

Company name:

Company's address:

Title:

Name:

Phone:

Facsimile:

E-mail:

I introduce the person(s) mentioned below as a participant(s) for the Lifeboat & Launching Appliance Maintenance Engineering Refresher Training Course (February 27 to 29, 2020), hold by your Association, and hereby apply for the said training course with manufacturers' Recommendation letter(s).

Name	
Date of Birth	(Format: DD/MM/YY)
Department/Title	

Name	
Date of Birth	(Format: DD/MM/YY)
Department/Title	

Name	
Date of Birth	(Format: DD/MM/YY)
Department/Title	

Recommendations received from manufacturers for renewal of service engineer certificates	Japan Marine United Co. / Shigi Shipbuilding Co., Ltd./ Tsuneishi Facilities & Craft Co., Ltd. / Nishi-F Co., Ltd./ Hoei Senpaku Co., Ltd. / Fujikura Composites Inc. / Sekigahara Seisakusho Ltd. / Iknow Machinery Co., Ltd. / Mansei Inc. <p style="text-align: right;">(Total: companies)</p>
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Note 1: Circle the name(s) of recommending manufacturer(s) and indicate number of companies.

Note 2: In case of more than 3 participants' use copy of this form.

